

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

March 27, 2019

Executive Committee

1. **Call to Order**
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**
Administration and Rules Committee Members
Members present: Jim Mode, Amy Rinard, Steve Nass, Jim Braughler and Jim Schroeder

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Diane Chamness, The Chamness Group; Barb Frank, County Clerk; Matt Zangl, Director – Planning and Zoning.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**
No changes made.
5. **Public Comment**
Add Handouts None
6. **Approval of the February 27, 2019 committee meeting minutes**
Draft minutes were provided for review.

Motion by Mode/Braughler to approve the February 27, 2019 committee meeting minutes as presented. Motion passed 5-0.
7. **Approval of the March 12, 2019 county board minutes**
Draft minutes were provided for review.

Motion by Braughler/Schroeder to approve the March 12, 2019 County Board minutes as corrected. Motion passed 5-0.
8. **Communications**
 - Draft MOU between the City of Oconomowoc, the Oconomowoc Public Library Board of Trustees and Jefferson County
 - Strategic Plan Information, goals and actionable steps
 - Draft Resolution – Approve an Amendment to the Partnership Agreement between Dodge County, the Jefferson County Economic Development Consortium and Glacial Heritage Development Partnership
9. **Discussion and possible action on Memorandum of Understanding (MOU) with the City of Oconomowoc and the Oconomowoc Library**
A draft of the MOU was provided for review. Wehmeier and the committee discussed the MOU. No action taken.

Motion by Braughler/Schroeder to approve the MOU and forward to the County Board for their consideration. Motion passed 5-0.
10. **Discussion and updates on Strategic Plan**
Information on the Strategic Plan and future goals were provided for review. Wehmeier explained that Chamness worked with staff to realign these goals. Chamness reviewed the future goals for 2019-2027. The committee will review the future goals to make sure nothing is missing and everything is formatted and easy to understand. The committee will also have to decide how to move this process forward? This will be discussed at the next meeting. No action taken.
11. **Discussion and possible action on timelines for committees/boards restructuring**
Schroeder suggested that they should combine two committees as a pilot project. The committee will review the County Board Rules and also the look at the suggestions from Schroeder's report for

possible combinations of current committees and discuss some options. A communication will be provided to the County Board at their next meeting. No action taken.

12. **Discussion and possible action on amending the Intergovernmental Agreement (IGA) with Dodge County for Economic Development**

A draft of the IGA was provided for review. Wehmeier discussed the IGA. No action taken.

13. **Financial Reports (February)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

14. **County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following; Jefferson TID, Greenwood Bank, finance carryover, event in Cambridge regarding Dane County grant to connect the trail, grant reviews and homelessness issue, talking with consultants regarding policy updates, department head transitions, Fair Park Director interviews, spring flood planning meeting, drug and alcohol graduation, final preparation for joint park project, final copy of the report for the sheriff's communication system. No action taken.

15. **Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of March 27, 2019 Executive Committee meeting minutes
- Approval of April 16, 2019 County Board meeting minutes
- Discussion and possible action on combining boards
- Strategic Plan
- Financial Reports (March)

16. **Next meeting:** April 24, 2019 at 8:30 a.m.

17. **Adjourn**

Motion by Nass/Mode to adjourn at 10:13 a.m. Motion approved 5-0.